



2024 VENDOR EVENT APPLICATION

ALL EVENTS 10AM - 4PM

APPLICATION DEADLINES

CANAL DAYS (JULY 6): (outdoors in Pioneer Village) Applications due by June 6

CHRISTMAS AT THE CANAL (DEC 7): (inside Interpretive Center) Applications due November 7

Owner/Operator Name: _____

Business/Organization: _____

Street Address: _____

City: _____ State _____ ZIP Code: _____

Phone: _____ Can you receive text messages at this number? **Yes** / **No**

Email Address: _____

Description of crafts/food items you will be selling:

Check the box(es) for any utilities needed at your booth (pending availability)

Water (\$5 fee)

220V Electric (\$5 fee)

110V Electric (no surcharge)

Payment Type(s) Accepted (circle all that apply): **Cash** **Check** **Card**

Event(s) to register for: _____

Types of Registrations:

Crafts and goods: vendors who are selling homemade crafts and non-food items.....\$40

Food: vendors who are primarily selling food items for guests to eat meals onsite.....\$50

Thank you for being part of our events!

2024 Wabash & Erie Canal Event Details

CANAL DAYS (JULY 6)

Booth space is primarily outdoors in the Pioneer Village. Crafted arts, food, and gift items should be historical in nature where possible. Preference will be given to items related to Canal Era theme (1800's). Period-appropriate clothing is not required, but is welcomed, for vendors.

CHRISTMAS AT THE CANAL (DEC 7)

Booth space is primarily indoors in our Interpretive Center's reception hall. Preference is given to crafted arts, plus food or gift items.

TERMS AND CONDITIONS

- Vendors are responsible for their own Indiana retail sales tax and any other related taxes or permits, if applicable.
- All vendors are to follow Indiana public health guidelines.
- All tables, chairs, tents, props, shall be provided by the vendor.
- Check in with the Event Coordinator when you arrive for details and booth location.
- Set up time is 8:00-9:30AM before the event begins. Complete your set up and move vehicles to parking site by 9:30AM prior to official opening time.
- Vehicles are allowed to re-enter once the event is officially closed after 4:15PM.
- Your space must be left clean as when you arrived.
- Events will be held rain or shine, so there are no weather-related refunds.
- Applications are due for **Canal Days** by June 6 and **Christmas at the Canal** by November 7. There will be a late fee of \$10 per booth space for applications postmarked after the due date.
- Cancellation policy:
 - For cancellations made with 14 days notice or more, Vendor will receive a full refund.
 - Full refund deadline for Canal Days: **June 22**
 - Full refund deadline for Christmas at the Canal: **November 23**
 - For cancellations made with less than 14 days notice, Vendor will receive a 50% refund.
 - For cancellations made the day of the event, or without prior notice, Vendor will forfeit their booth fee in full.
- Booth spaces are approximately 10'x10', maximum of two booth spaces allowed per vendor.
- Water and electricity may be provided depending on availability.
- For more information about the canal, visit our website: www.wabashanderiecanal.org or contact executive director Mike Tetrault via email: director@canalcenter.org or phone: 765-564-2870.
- Please make checks payable to: Wabash & Erie Canal. Mail application to:

Wabash & Erie Canal, attn: Vendors
1030 N. Washington St.
Delphi, IN 46923